

Budgets for Non-Financial Managers



Managing your operational budget made easy

OVERVIEW

Increase your skills and confidence in managing budgets through unpacking the "need to know" financial concepts and terminology. Discover the operational underpinnings of budgets, understand your key budget drivers and manage costs from an operational perspective.

Basic Financial Concepts

- Understanding the Balance Sheet and Profit and Loss
- Understanding GST & the impact on petty cash & budgets
- Understanding Accrual vs Cash Accounting

Operational Management

- Understanding the link between organisational plans & budgets
- Understanding budget roles and responsibilities
- Following a structured process to meet your budget responsibilities

Monitoring and Analysing Budgets

- Identifying & understanding critical assumptions in your budget
- Calculating budget variances
- Analysing budget variances using a range of analysis tools

Budget Reporting and Corrective Action

- Using the commonly accepted terminology to report on different types of variance
- Selecting appropriate actions to manage variances across different types of costs
- Comparing the real cost of staff under different employment arrangements
- Taking action to manage payroll costs effectively
- Re-forecasting budget expectations

Costing Operational Activities

- Using costing tools to cost proposed operational activities or projects
- Selecting projects and operational activities using cost comparison tools

DURATION

2 days

→ Enquire for Private Delivery

DELIVERY MODES

- ✓ Scheduled workshop
- ✓ Onsite workshop
- ✓ Webinar

PRE-REQUISITES

None

AUDIENCE

Supervisor | Manager

CORE COMPETENCIES

- ✓ Management
- ✓ Finance
- ✓ Budgets

OUR EXPERTISE

Linked Training are experts in bringing real improvement to individuals, Government and Non-Government clients. Our skill is developing training content that supports both individual development and business objectives. We utilise the power of layered learning and experiential practice to fully engage and provide motivation to continuously improve.

CUSTOMISE

We can customise! We work closely with you to understand the organisation focus on development, the required business outcomes, corporate policy and industry compliance, and your customer's needs.

BOOK NOW

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Or call **02 8824 4677**
for more information



Linked Training
the experts

Email: info@LinkedTraining.com.au

Web: www.LinkedTraining.com.au